

## COMPUTER HARDWARE CARE AGREEMENT

This Hardware Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_ (Loan Officer/Branch Manager) and Flanagan State Bank. The Loan Officer / Branch Manager hereby agree as follows:

I agree to care for any and all hardware provided by Flanagan State Bank by properly handling, storing, and maintaining each device. This includes any laptop computer, scanner/copier or telephone equipment provided for my employment.

In the event that it is deemed that improper care was taken with any device in my possession, Flanagan State Bank may elect to subtract the cost for replacing the device from commissions owed to me.

In addition, if I were to end my employment with Flanagan State Bank or be terminated from my position, I will return any and all hardware provided to me from Flanagan State Bank within 15 days of either date.

### LOAN OFFICER/BRANCH MANAGER

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Printed)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### FLANAGAN STATE BANK

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Printed)

Title: \_\_\_\_\_

Date: \_\_\_\_\_